

# Job Opportunity

September 7, 2006

With CDA  
it's not just  
another job  
it's a career!

## DUTY STATEMENT

Please refer to  
CDA8 #0607-540-001  
on your application.

Applications will be  
accepted until FILLED.

All applications will be  
screened and only the  
most qualified will be  
interviewed

E-mail your application  
and resume to:  
**careers@aging.ca.gov**  
or  
for more information go  
online to:  
**[http://www.aging.ca.gov/  
html/jobs/  
career\\_opportunities.html](http://www.aging.ca.gov/html/jobs/career_opportunities.html)**  
or  
mail your information to the  
address below:

**CALIFORNIA DEPARTMENT  
OF AGING  
HUMAN RESOURCES**

1300 National Drive,  
Ste 200  
Sacramento, CA 95834  
TDD 1-800-735-2929  
(916) 419-7525  
(916) 928-2269



**APPLY NOW  
CLICK HERE!**

## Aging Program Analyst II

Permanent Full-Time Position

**Salary: \$3,993 - \$4,993**

Make a difference! Join the CDA Team working with programs that serve older Californians, family caregivers and adults with disabilities.

Do you want to work in a job where you make a difference? Are you interested in helping elderly residents of long-term care facilities?

The Office of the State Long-Term Care Ombudsman's (OSLTCO) Mission is to advocate for dignity, quality of life, and quality of care for all residents in long-term care (LTC) facilities.

### PROGRAM:

Under the general direction of the State Long-Term Care Ombudsman and direct supervision of the Staff Services Manager I, the analyst in the Office of the State Long-Term Care Ombudsman (OSLTCO) performs a variety of roles and is responsible for producing a defined set of products intended to carry out the specific statutory duties and functions of the Office.

### DUTIES INCLUDE BUT ARE NOT LIMITED TO:

- Monitor and analyze proposed state, federal, and local laws, regulations, and policies that could impact Long-Term Care (LTC) residents, the Ombudsman Program, LTC facilities, Department of Aging and other State agencies. Monitor and participate in the implementation of legislation and regulations, as required. Write and compile reports as needed, including Ombudsman annual report, program manual and other projects.
- Provide technical assistance, verbally and/or in writing, to local LTC Ombudsman programs on a variety of subjects.
- Research public information regarding elder and dependent adult abuse, and disseminate to State staff, local Ombudsman programs and other agencies to meet the elder abuse clearinghouse requirements.
- Manage answering service contract for 24-hour CRISISline to receive and refer public calls to the Ombudsman program.
- Conduct monitoring site visits of Area Agency on Aging and Ombudsman activities provided through contractors and subcontractors. Conduct desk reviews of program and fiscal data.

### WHO MAY APPLY:

Applicants currently at the Aging Program II (AGPA) level or who have eligibility for appointment or transfer to this classification. Priority consideration will be given to employees currently on a SROA list or employed by a department which has been declared by DPA to have surplus employees.

The California Department of Aging is committed to providing equal opportunity to all regardless of race, color, creed, national origins, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

